

**CONTRACTED SERVICES OF ACTRA BRANCHES BY ACTRA NATIONAL**  
**SCHEDULE OF OPERATIONS**  
**YEAR ENDED FEBRUARY 28, 2022**

	2022	2021
<b>MONTREAL BRANCH</b>		
Income		
Members		
Dues	\$ 957,826	\$ 694,265
Initiation fees	104,407	47,661
Withdrawal fees	878	1,253
Reinstatement fees	3,160	1,431
Fines	56	-
	<b>1,066,327</b>	<b>744,610</b>
Non-members		
Performer fees	201,242	123,959
Apprentice fees	71,002	67,289
Foreign performer fees	99,708	36,174
	<b>371,952</b>	<b>227,422</b>
Other		
Administration fees - I.P.A.	82,240	45,520
- other	48,197	54,037
Contract service fees	58,476	58,440
10% service charges	34,112	31,441
Workshop income	31,833	40,305
Miscellaneous	29	46
Government subsidy (note 9)	25,920	246,030
	<b>280,807</b>	<b>475,819</b>
Interest	(936)	13,021
<b>Total income</b>	<b>1,718,150</b>	<b>1,460,872</b>
Expenses		
Salaries and benefits		
Salaries	593,099	629,970
Staff benefits - general	158,809	184,298
- RRSP	63,148	71,044
	<b>815,056</b>	<b>885,312</b>
Branch council expenses and meetings	11,633	1,489
Office expenses		
Rent	126,638	118,961
Regional director expenses	1,398	1,956
Telephone	6,734	6,757
Insurance	10,515	8,446
Supplies and miscellaneous	22,017	15,077
Postage	7,031	3,902
Courier	5,211	5,283
	<b>\$ 179,544</b>	<b>\$ 160,382</b>

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	2022	2021
<b>MONTREAL BRANCH</b> <i>(continued)</i>		
Expenses <i>(continued)</i>		
Furniture and equipment		
Capital purchases under \$500	\$ 295	\$ 316
Contract, rental and leases	13,149	11,301
Amortization	6,029	6,077
	19,473	17,694
Computer services		
Software	4,179	3,583
Hardware	231	-
Amortization	2,694	3,045
	7,104	6,628
Membership services		
Branch expenses	56	1,197
Committees	-	200
Membership promotion	10,191	8,956
Awards Night & ACTRA Shorts	1,226	-
Workshop	22,810	24,883
	34,283	35,236
Agreement administration		
Stewarding	254	204
Industry relations	500	567
	754	771
Other		
GST/HST expense	6,767	5,454
QST expense	11,866	8,941
Audit fees	7,593	7,798
Staff development	5,821	-
Staff appreciation	23	-
Legal fees	36,870	9,567
	\$ 68,940	\$ 31,760

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	<b>2022</b>	<b>2021</b>
<b>MONTREAL BRANCH</b> <i>(continued)</i>		
Expenses <i>(continued)</i>		
Per capita payment to ACTRA National	\$ 540,256	\$ 463,086
Total expenses	<b>1,677,043</b>	1,602,358
Excess (deficiency) of income over expenses before the following:	<b>41,107</b>	(141,486)
Loss on investment in Credit Union <i>(note 3)</i>	-	(16,268)
Excess (deficiency) of income over expenses for the year	<b>41,107</b>	(157,754)
Unappropriated net assets - at beginning of year	<b>2,132,465</b>	2,236,509
Distribution of surplus from ACTRA National	<b>1,134</b>	53,710
Distribution of 2013 - 2019 NKA funds from ACTRA National	<b>183,985</b>	-
Distribution of 2020 - 2021 NKA funds from APRS	<b>116,604</b>	-
Net assets - at end of year	<b>2,475,295</b>	2,132,465
Appropriated for furniture and equipment	<b>(13,047)</b>	(20,892)
Unappropriated net assets - at end of year	<b>\$ 2,462,248</b>	\$ 2,111,573