

CONTRACTED SERVICES OF ACTRA BRANCHES BY ACTRA NATIONAL

SCHEDULE OF OPERATIONS

YEAR ENDED FEBRUARY 29, 2024

	2024	2023
MONTREAL BRANCH		
Income		
Members		
Dues	\$ 852,975	\$ 964,633
Initiation fees	83,541	111,809
Withdrawal fees	1,555	878
Reinstatement fees	8,939	7,226
Fines	-	250
	947,010	1,084,796
Non-members		
Performer fees	150,153	213,102
Apprentice fees	116,787	59,985
Foreign performer fees	81,730	155,943
	348,670	429,030
Other		
Administration fees - I.P.A.	76,442	98,464
- other	57,089	40,494
Contract service fees	61,317	52,032
10% service charges	24,369	20,018
Workshop income	65,375	48,606
Recovery of AFBS benefit reserve	233	-
	284,825	259,614
Interest	51,111	23,615
Total income	1,631,616	1,797,055
Expenses		
Salaries and benefits		
Salaries	654,840	604,645
Staff benefits - general	176,826	188,003
- RRSP	60,927	59,919
	892,593	852,567
Branch council expenses and meetings	21,932	9,845
Office expenses		
Rent	139,436	125,692
Branch manager expenses	8,866	3,411
Telephone	5,855	4,709
Insurance	14,191	13,066
Supplies and miscellaneous	25,386	20,847
Postage	3,008	2,529
Courier	3,325	3,349
	\$ 200,067	\$ 173,603

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YEAR ENDED FEBRUARY 29, 2024

	2024	2023
MONTREAL BRANCH <i>(continued)</i>		
Expenses <i>(continued)</i>		
Furniture and equipment		
Capital purchases under \$500	\$ 624	\$ 776
Contract, rental and leases	12,915	13,940
Amortization	3,771	5,878
	17,310	20,594
Computer services		
Software	6,766	4,829
Hardware	5,141	-
Supplies	30	-
Contributions ITDS development	233	-
Amortization	4,237	3,240
	16,407	8,069
Membership services		
Branch expenses	381	153
Public relations	750	-
Committees	6,266	834
Membership promotion	27,809	17,593
Awards Night & ACTRA Shorts	-	26,446
AGM and Members' conference	27,313	-
Workshop	87,588	34,055
	150,107	79,081
Agreement administration		
Stewarding	183	21
Organizing expense	101	-
Industry relations	55	-
	339	21
Other		
GST/HST expense	9,594	5,987
QST expense	15,893	9,939
Audit fees	7,256	7,301
Staff development	5,963	4,573
Staff appreciation	1,562	96
Legal fees	11,844	4,355
	\$ 52,112	\$ 32,251

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	2024	2023
MONTREAL BRANCH <i>(continued)</i>		
Expenses <i>(continued)</i>		
Per capita payment to ACTRA National	\$ 538,306	\$ 550,094
Total expenses	1,889,173	1,726,125
Excess (deficiency) of income over expenses for the year	(257,557)	70,930
Unappropriated net assets - at beginning of year	2,616,150	2,475,295
Distribution of 2022 NKA funds from APRS	-	69,925
Net assets - at end of year	2,358,593	2,616,150
Appropriated for furniture and equipment	(14,632)	(10,622)
Unappropriated net assets - at end of year	\$ 2,343,961	\$ 2,605,528

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