

CONTRACTED SERVICES OF ACTRA BRANCHES BY ACTRA NATIONAL
SCHEDULE OF OPERATIONS
YEAR ENDED FEBRUARY 28, 2021

	2021	2020
MONTREAL BRANCH		
Income		
Members		
Dues	\$ 694,265	\$ 926,860
Initiation fees	47,661	131,563
Withdrawal fees	1,253	1,487
Reinstatement fees	1,431	4,673
	744,610	1,064,583
Non-members		
Performer fees	123,959	275,275
Apprentice fees	67,289	88,931
Foreign performer fees	36,174	169,850
	227,422	534,056
Other		
Administration fees - I.P.A.	45,520	122,416
- other	54,037	62,680
Contract service fees	58,440	78,299
10% service charges	31,441	38,516
Workshop income	40,305	69,037
Miscellaneous	46	15,789
Government subsidy (note 9)	246,030	-
	475,819	386,737
Interest	13,021	13,432
Total income	1,460,872	1,998,808
Expenses		
Salaries and benefits		
Salaries	629,970	764,064
Staff benefits - general	184,298	199,853
- RRSP	71,044	85,359
	885,312	1,049,276
Branch council expenses and meetings	1,489	23,314
Office expenses		
Rent	118,961	109,530
Regional director expenses	1,956	2,132
Telephone	6,757	7,076
Insurance	8,446	8,113
Supplies and miscellaneous	15,077	22,466
Postage	3,902	5,746
Courier	5,283	3,363
External printing	-	845
	\$ 160,382	\$ 159,271

CONTRACTED SERVICES OF ACTRA BRANCHES BY ACTRA NATIONAL
SCHEDULE OF OPERATIONS
YEAR ENDED FEBRUARY 28, 2021

	2021	2020
MONTREAL BRANCH <i>(continued)</i>		
Expenses <i>(continued)</i>		
Furniture and equipment		
Capital purchases under \$500	\$ 316	\$ 2,026
Contract, rental and leases	11,301	14,020
Amortization	6,077	7,551
	17,694	23,597
Computer services		
Software	3,583	3,223
Supplies	-	76
Amortization	3,045	2,573
	6,628	5,872
Membership services		
Branch expenses	1,197	1,106
Committees	200	10,453
Membership promotion	8,956	7,702
Awards Night & ACTRA Shorts	-	38,994
AGM and Members' conference	-	22,976
Workshop	24,883	65,858
	35,236	147,089
Agreement administration		
Stewarding	204	1,630
Industry relations	567	2,147
	771	3,777
Other		
GST/HST expense	5,454	8,234
QST expense	8,941	14,344
Audit fees	7,798	8,140
Staff development	-	2,362
Legal fees	9,567	6,381
	\$ 31,760	\$ 39,461

CONTRACTED SERVICES OF ACTRA BRANCHES BY ACTRA NATIONAL
SCHEDULE OF OPERATIONS
YEAR ENDED FEBRUARY 28, 2021

	2021	2020
MONTREAL BRANCH <i>(continued)</i>		
Expenses <i>(continued)</i>		
Per capita payment to ACTRA National	\$ 463,086	\$ 566,544
Total expenses	1,602,358	2,018,201
Deficiency of income over expenses before the following:	(141,486)	(19,393)
Loss on investment in Credit Union <i>(note 3)</i>	(16,268)	-
Deficiency of income over expenses for the year	(157,754)	(19,393)
Unappropriated net assets - at beginning of year	2,236,509	2,188,718
Distribution of surplus from ACTRA National	53,710	67,184
Net assets - at end of year	2,132,465	2,236,509
Appropriated for furniture and equipment	(20,892)	(25,689)
Unappropriated net assets - at end of year	\$ 2,111,573	\$ 2,210,820